



Assistant Controller/Accounting Manager

Trevi Therapeutics, a late-stage Biotech Company based in New Haven, CT seeks an energetic, versatile and detail-oriented accounting professional to assist its Corporate Controller with day-to-day finance department & accounting operations, including periodic financial reporting. This newly established position will be largely responsible for:

- Managing payables in a QuickBooks environment, including coordinating with the Company's clinical operations group and other support staff, on the review & approval of invoices, through payment by check and on-line bank wire transactions.
- Completion of the monthly Accounting Close, including payroll, account analyses, bank rec's., and review of operating budget-to-actual variances, with appropriate follow-up with the Company's operations managers.
- Assist the Controller in the completion of annual budgets and periodic multi-year forecasts.
- Work closely with the Controller in preparing full GAAP annual financial statements & interacting with auditors in support of their independent audit.
- Familiarization with the Company's contracts pertaining to its clinical studies, as these are integral to daily operations, and vendor relations & oversight.

The successful candidate will have a B.S. in Accounting and a minimum of 2 years of experience in private industry and/or public accounting. The following are a plus, but not required: Prior experience with a life sciences company; having managed vendor payables and/or on-line banking; experience with QuickBooks; a CPA designation; experience with public company reporting.

Our Company offers a very lively, highly team-oriented office environment. In addition, this position offers a substantial professional growth opportunity as the Company expands its clinical development pipeline, and prepares for a potential IPO or other financing.

If interested in this unique career opportunity, please forward your resume to Pam.Masella@TreviTherapeutics.com for consideration.

Posted March 14, 2018